

## Child Safeguarding Policy

### Junior & Senior Camps 2024

- **Introduction:**

The Underdog Games is dedicated to providing a safe and secure environment for all participants in our 'Junior & Senior Camps 2024'. This Child Safeguarding Policy is designed to ensure the welfare and protection of children aged 3-12 during their involvement in our physical activity camps.

This policy is an integral part of our commitment to safeguarding children from harm, abuse, or neglect and to promoting their well-being. It serves as a foundation for implementing measures to minimize risks and address any concerns promptly.

The primary objectives of this Child Safeguarding Policy are:

1. To prevent harm or abuse to children attending our camps.
2. To create a culture of vigilance and responsibility among all individuals involved.
3. To provide clear procedures for reporting and addressing safeguarding concerns.
4. To outline the roles and responsibilities of staff, parents, and participants in safeguarding children.
5. To establish a framework for responding to safeguarding incidents and concerns.

It is crucial for all individuals involved to actively engage in the safeguarding process, report any safeguarding concerns they observe, and adhere to the established safeguarding measures. By working together, we can effectively ensure the safety and well-being of all children in our care.

Please note that this Child Safeguarding Policy is not exhaustive and may require periodic review and updates as new information becomes available or circumstances change. Your feedback and suggestions are valuable in ensuring the continuous improvement of our safeguarding efforts.

- **Risk Assessment:**

The Child Safeguarding Policy is informed by the Risk Assessment conducted for our 'Junior & Senior Camps'. The risk rating for various hazards has been determined and control measures have been outlined to mitigate potential risks. This policy works in conjunction with the Risk Assessment to provide comprehensive safeguards.

#### **Safeguarding Measures:**

**i) Physical Injury:**

1. Reporting: Any incidents or concerns related to physical injury should be immediately reported to the Camp Manager or designated staff member.
2. Supervision: Staff will maintain constant supervision during activities, with a minimum staff-to-participant ratio ensuring effective monitoring.
3. Emergency Response: Trained staff members are equipped to respond to injuries with immediate first aid, and emergency procedures are in place.

4. Documentation: Incidents of physical injury will prompt the completion of a 'Camp Incident Report Form' from the Camp Manager, which will be shared with parents/guardians via email.

### **ii) Allergies:**

1. Reporting: Any allergies or medical conditions disclosed by parents/guardians are communicated to staff. If an allergic reaction occurs, it is reported immediately to the Camp Manager.

2. First Aid: At least 1 staff member on-site is trained in emergency first aid, including recognizing signs of an allergic reaction and administering emergency medication.

3. Emergency Preparedness: An emergency action plan is in place for allergic reactions, and staff members are trained to respond appropriately.

4. Food Rules: Strict food rules are enforced, and staff are present during lunch breaks to ensure compliance.

### **iii) Inappropriate Behaviour:**

1. Behaviour Guidelines: Clear behaviour guidelines are established for participants, and these guidelines are thoroughly explained at the beginning of the camp.

2. Staff Training: Staff members are trained in behaviour management techniques and conflict resolution strategies.

3. Procedures for Misbehaviour: Procedures for handling misbehaviour are in place, and all staff members are aware of these procedures.

4. Documentation: Incidents of inappropriate behaviour will prompt the completion of a 'Camp Incident Report Form,' which is shared with parents/guardians via email.

### **iv) Missing Child:**

1. Registration and Consent: A comprehensive registration process includes detailed child information and emergency contacts.

2. Sign-In and Sign-Out: Strict sign-in and sign-out procedures are enforced, ensuring every child is accounted for.

3. Effective Staffing: Adequate child-to-staff ratios are maintained to ensure proper supervision.

4. Camp Boundaries: Camp boundaries are clearly defined and secured to prevent unauthorized entry or exit.

5. Regular Attendance Checks: Regular attendance checks are conducted to confirm the presence of all children.

6. Identification Tags: Children are provided with coloured wristbands upon arrival, helping staff members identify their assigned groups.

7. Toileting: Children are supervised going to and from the bathroom to ensure all children's whereabouts are known.

### v) Sunburn / Dehydration:

1. Weather Monitoring: Weather conditions, temperature, and humidity levels are monitored to make informed decisions about activity adjustments.
2. Time in Shaded Areas: Frequent indoor and shaded activities are scheduled to provide respite from constant sun exposure.
3. Parent/Guardian Communication: Open communication with parents/guardians about sun safety practices and guidelines for appropriate clothing is maintained.

- **Conclusion:**

This Child Safeguarding Policy is an essential component of our commitment to the safety and well-being of children attending our 'Junior & Senior Camps'. We believe that by implementing these safeguards and fostering a culture of vigilance and responsibility, we can provide a secure and enjoyable camp experience.

We encourage active participation and cooperation from parents/guardians, camp staff, and participants to ensure the well-being of every child. Your commitment to safety and cooperation throughout this process is invaluable.

Thank you for entrusting us with the care of your children. Together, we will create a camp that prioritizes safety, nurtures personal development, and creates lasting memories for all involved.

Warm regards,

*Kevin Beakey,*  
Director of the Underdog Games Ltd

